

# Formblatt

Sicherheitsblatt Besucher Safety instructions visitors

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Fachliche Freigabe:	Systemfreigabe:
Oeste	Oeste

### Safety Instructions: For everybody's safety, you are required to abide by the following rules:

### On site behaviour:



German road traffic regulations apply on the work premises. The permitted speed limit is 10 km/h.



It is not permitted to enter any operating facilites for which no visit has been agreed.



Taking photographs and filming is only allowed with extra permission.



Smoking is forbidden on the entire works premises, except in the designated areas.

# Behaviour in emergencies and hazardous situations:



In the event of injuries, a first aider (see lists hanging in the factory) must be called immediately



In the event of danger or an alarm, please leave the building and go directly to the assembly point via the emergency escape routes. These routes must be kept free at any time



In the event of fire, accidents, environmental damage or other emergencies, call tel. **0-112**.

See also information sheets on the notice boards.

I hereby declare that I am entering the factory premises at my own risk, that I will observe all safety regulations and will comply with all accident prevention and other legal stipulations. I further undertake to maintain complete confidentiality regarding all information gained and the business processes this refers to.

#### Please hand out your visitor pass at reception when leaving the company premises.

#### Work safety

- Subcontracted external services in the plant are to be coordinated with the responsible supervisor on a daily basis.
- All relevant work safety, environmental and accident prevention regulations must be observed.
- All tools and equipment, in particular ladders and scaffolding, must be in a safe working condition.
- Materials used must be stored in a way that does not affect the production process, transportation or traffic flow.
- Areas liable to cause risk of injury to employees (such as uncovered ducts, channels or floor openings etc.) are to be sufficiently secured.
- For roof work, safety measures must be in place to prevent falling.
- If the use of power-operated machinery (cranes, forklifts, lifting platforms) belonging to DSI Getränkearmaturen GmbH has been agreed, additional instruction must be provided. Please speak to the responsible supervisor.
- If the contract involves open-flame operations, such as welding, cutting or similar work, the responsible supervisor must be informed in advance. A welding permit will then be issued.

#### Electrical work / Laser

- No work must be done on any live parts of electrical equipment and installations. Should this be unavoidable, all further activities must be coordinated with the responsible electrician.
- If work is being done close to live parts, they must either be disconnected from the power supply or protected by barriers or enclosure for the duration of the work.

 When dealing with hazardous substances, an EC safety data sheet is to be kept readily available for each substance.

Energy, environmental protection, hazardous substances

- All Special legal provisions in force for hazardous substances must be observed.
- No products containing HCFCs may be used.
- If risks to our employees arising from substances intended for use cannot be ruled out, the supervisor, in cooperation with the environment and work safety departments, can ban the substance in question.
- Hazardous substances must never be allowed to leak into the sewage system or the ground.
- Should this happen, the emergency services must be alerted immediately on 0-112 and the environment officer informed.

## Waste disposal

- Hazardous waste, such as solvents, paints, glues and adhesives, must be taken away for proper disposal after completion of the work. They must not remain on the works premises. Other arrangements can be made in cooperation with the waste disposal officer before the work is begun.
- Any recyclable waste materials should be sorted and disposed of in accordance
- Disposal of larger quantities must be coordinated with our waste disposal officer.

## Contacts:

Safety officer: -317; - 453
Waste disposal officer: 414
Environmental Manager: -458

Name:	Company:	Vehicle No:	
Duration of stay from:	to	_ To see:	
I declare that I have received and acknowledged the safety instructions.		Badge No:	
Date:	_Signature:		